

**TENNESSEE DEPARTMENT OF TOURIST DEVELOPMENT**

**FY 2024-25 Waterways Accessibility for Tennessee Recreation (WATR) Grant Application**

**Applications Open:** Monday, November 4, 2024

**Applications Due by:** 2:00 p.m. CT, Friday, May 2, 2025

**Awards will be made on:** Friday, May 9, 2025, regardless of when the application is submitted

*\*Please reference Overview & FAQ document for eligibility and requirements*

**\*\*Please TYPE your responses below.**

**GENERAL INFORMATION *(all fields required)***

**Date:**

**Name of the requesting business:**

**Name of the marina (if different than above):**

**Individual signing the contract:**

 **Name:**

 **Title:**

 **Email:**

 **Phone:**

**Individual administering the contract:**

 **Name:**

 **Title:**

 **Email:**

 **Phone:**

**Mailing address of the requesting organization:**

*(This should match the official address of the grantee/vendor on W-9)*

**Organization type (select one):**

Individual Partnership

For-Profit Corporation Joint Venture

Non-Profit Corporation Limited Liability Company

Special Purpose Corporation or Association Tennessee Government Entity

**Place of Incorporation or Organization (State):**

**Is the business current with all state and local tax obligations to date? If no, please explain.**

**Is the business current with all payments due to the TVA, Corps of Engineers, and/or US Forest Service pursuant to applicable agreements? If no, please explain.**

**Total amount of 2024 property taxes paid:**

**Total amount of 2024 PILOT fees paid:**

**Total grant request amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(Maximum amount awarded is up to one-third (1/3) of the total previous years’ payment in lieu of tax (“PILOT”) and property taxes assessed by the county in which the marina is located.)*

**Please give a summary description of the project including date of project and an explanation of how the funds were used to enhance the operation of the marina or experience for the visitor.** (If needed, feel free to attach separate explanation.)

 **Applicant understands the funds are for reimbursable grants. All proof of expenditures and payment must be included with application. See next page for requirements.**

**Signature of the Authorized Applicant:**

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MANDATORY REQUIREMENTS**

In order to participate and be reimbursed for the 2024-25 WATR grant program, each partner will be required to adhere to the mandatory requirements are listed below. **ALL requests for reimbursement must be received with the application.**

**SUMMARY OF PROJECT INVOICES AND PAYMENTS**

**Marina Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please list all project invoices and the amounts below.**

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| --- | --- | --- |
| Date | Invoice | Amount |
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|  | TOTAL:  | $ |

*\*Total amount of invoices must be equal to or exceed the grant amount requested.*

**Required documentation:**

* Copies of all invoices
* Proof of payment for all purchases listed above
* Proof of payment of applicable waterways access rent / PILOT payments for calendar 2024
* Proof of county property tax payments for calendar 2024
* Copy of evidence of enacted lease agreement with TVA, Corps of Engineers, and/or US Forest Service to include

lease term, payment obligations, etc.

**Acceptable proof of payments:**

Bank/card statements, copies of cleared check backs or a statement from the vendor showing a zero balance due are acceptable forms of proof of payment. \*\*Please note, we **cannot** accept QuickBooks-type reports, copies of the front of the check only or the check stub as proof of payment\*\*

**Submit all paperwork via email to:** Andi.Grindley@tn.gov no later than 2:00 p.m. CT, Friday, May 2, 2025.

**\*\*\* IMPORTANT \*\*\***

**Did your Marina change ownership?**

**Has the address changed?**

**Has your bank account changed?**

**Is this the first time applying?**

**If you answered yes to any of the above questions, please follow the instructions below:**

In order to be paid via direct deposit, there is a separate process required to be registered in the state system for payment by the state. The following information must be submitted to the address below in order for the State to process grant payments electronically.

**Please follow the instructions on page 2 of the form via the link below:**

<https://www.tn.gov/content/dam/tn/finance/accounts/State-of-TNSupplierDirectDepositAuthorizationFINAL.pdf>

\*Reminder, *copies* of W-9 and ACH forms will not be accepted by State of Tennessee Supplier Maintenance.